

D. R. Evarts Board of Trustees Meeting  
September 8th, 2020  
Agenda

1. Attendance
2. Approval of August 11<sup>th</sup> Board minutes
3. Resignation of Trustee Nora Adelman  
Appointment of Vice President
4. Financials:
  - a. Credit card
  - b. NBC accounts – executive board signatures
  - c. August bills
5. Miscellaneous business:
  - a. Budget vote and Trustee election status
    - i. Committee: Dawna Johnson, Paula Butler
  - b. Library Business Manager Search, Bookkeeper search
  - c. NYS Deferred Compensation Plan - Christine
  - d. Library opening status
  - e. Construction project status
    - i. Planning board
    - ii. Fundraising
  - f. Website discussion and decision
  - g. Friends of the Library initiatives
  - h. Programs:
    - i. StoryWalk
    - ii. Scavenger Hunt
    - iii. Take and Make kits: youth, pre-K, adults
    - iv. Status and plans for Fall
  - i. Executive session: personnel reviews
  - j. Technology
    - i. Laptops
    - ii. Hot Spots
    - iii. Business Manager Laptop
    - iv. Clerk desktop computer
    - v. Extraneous technology
6. Committees:
  - a. Building & Grounds – Katherine, Jeff  
Cleaning roofline trees ✓ ; Gatorade bottle ✓ ; signage; office
  - b. Finance – Sandy, Michael  
Opening mail, sorting bills
  - c. Policy – Barbara, Christine  
Next stage for opening
  - d. Personnel – Sandy, Christine, Jeff, Dawna  
Library Business Manager, Bookkeeper
  - e. Election 2020 – Christine, Sandy, Michael  
Validating petitions with voter rolls
7. Public Input
8. Adjournment; next meeting: Tuesday, **October, 13<sup>th</sup>, 2020** at 7pm.